



The following changes (highlighted in yellow) need to be made after your last payroll of 2018 and before your first payroll of 2019. Please verify that all deduction values are correct.

ONLINE CALCULATORS - CRA

<https://www.canada.ca/en/revenue-agency/services/e-services/e-services-businesses/payroll-deductions-online-calculator.html>

REVENUE QUEBEC

<https://www.revenuquebec.ca/en/online-services/online-services/winras-calculation-of-source-deductions-and-employer-contributions/>

Depending on the version of RSA you are using, you can find the Deductions here :

The screenshot shows the RSA software interface. At the top, there is a header with the RSA logo, 'C2 SOLUTIONS CANADA', a user profile for 'RANDY SOULE', and a search bar. Below the header is a navigation menu with tabs for 'Invoicing', 'Ordering', 'Purchasing', 'Inventory', 'Receivables', 'Payables', 'Ledger', and 'Service'. Under 'Ledger', there are sub-tabs for 'Wages' and 'System'. The main content area is divided into 'TRANSACTIONS' and 'REPORTS'. Under 'TRANSACTIONS', there are links for 'Employee - New...' and 'Employee - Search...'. Under 'RELATED', there is a list of links: 'Deductions', 'Departments', 'Earnings', 'Remittance Forms Box Listing', and 'Union'. A red arrow points to the 'Deductions' link. At the bottom, there is a 'Report Menu' with a grid of options. The 'Maintenance' section includes 'Employee - Search...', 'Employee - New...', 'Earnings', 'Deductions', 'Departments', 'Union', and 'Remittance Forms Box Listing'. A red arrow points to the 'Deductions' option in this menu. The bottom right corner of the interface shows the RSA logo and 'RSA eBUSINESS SOLUTION Version 2.8'.



Canada Pension Plan (CPP)

Deduction: CPP Active

Language Description

English: CANADA PENSION PLAN

French: COTISATIONS AU CCP

System Function:

Type: Withholding Union: No

Display Order: 12

Tax level:

Annual Maximum	Annual Exemption	Annual Calculation
2748.90	3500.00	0.00

Employee Deduction: 5.1000 %

Vendor: RECGEN_DAS Expense Account: Use Vendor Expense Account

Employer Deduction: 5.1000 % Expense Account: 5532 ~ FRINGE BENEFITS

Government Group: Used In Tax Calculation as: GOVERNMENT PENSION PLAN

Quebec Pension Plan (QPP)

Deduction: QPP Active

Language Description

English: QUÉBEC PENSION PLAN

French: COTISATIONS AU RRQ

System Function:

Type: Withholding Union: No

Display Order: 22

Tax level:

Annual Maximum	Annual Exemption	Annual Calculation
2991.45	3500.00	0.00

Employee Deduction: 5.5500 %

Vendor: MINREV_DAS Expense Account: Use Vendor Expense Account

Employer Deduction: 5.5500 % Expense Account: 5532 ~ FRINGE BENEFITS

Government Group: Used In Tax Calculation as: GOVERNMENT PENSION PLAN



Employment insurance (EI) Except Quebec

Deduction: EI Active

Language Description

English: EMPLOYMENT INSURANCE

French: ASSURANCE D'EMPLOI

System Function:

Type: Withholding Union: No

Display Order: 12

Tax level:

Annual Maximum	Annual Exemption	Annual Calculation
860.22	0.00	0.00

Employee Deduction: 1.6200 %

Vendor: RECGEN_DAS Expense Account: Use Vendor Expense Account

Employer Deduction: 2.2680 % Expense Account: 5532 ~ FRINGE BENEFITS

Government Group: Used In Tax Calculation as: EMPLOYMENT INSURANCE

Employment insurance (QEI) Quebec Only

Deduction: QEI Active

Language Description

English: EMPLOYMENT INSURANCE (QUÉBEC)

French: ASSURANCE D'EMPLOI (QUÉBEC)

System Function:

Type: Withholding Union: No

Display Order: 12

Tax level:

Annual Maximum	Annual Exemption	Annual Calculation
663.75	0.00	0.00

Employee Deduction: 1.2500 %

Vendor: RECGEN_DAS Expense Account: Use Vendor Expense Account

Employer Deduction: 1.7500 % Expense Account: 5532 ~ FRINGE BENEFITS

Government Group: Used In Tax Calculation as: EMPLOYMENT INSURANCE



Quebec Parental Insurance Plan (QPIP)

Deduction: QPIP Active

Language Description

English: QUÉBEC PARENTAL INSURANCE PLAN

French: ASSURANCE PARENTALE QUÉBÉC

System Function:

Type: Withholding Union: No

Display Order: 23

Tax level:

Annual Maximum	Annual Exemption	Annual Calculation
402.39	0.00	0.00

Employee Deduction: 0.5260 %

Vendor: MINREV_DAS Expense Account: Use Vendor Expense Account

Employer Deduction: 0.7360 % Expense Account: 5532 ~ FRINGE BENEFITS

Government Group: Used In Tax Calculation as: QUÉBEC PARENTAL INSURANCE PLAN

Quebec Health Service Fund (FSS)

Your rate will depend on your industry sector and total annual payroll.

2.15 is the rate for a non-manufacturing businesses with an annual payroll of less than \$ 1million.

Deduction: QHIP Active

Language Description

English: QUÉBEC HEALTH INSURANCE

French: FOND DE SERVICES DE SANTÉ

System Function:

Type: Withholding Union: No

Display Order: 24

Tax level:

Annual Maximum	Annual Exemption	Annual Calculation
0.00	0.00	0.00

Employee Deduction: 0.0000 %

Enter your rate here

Vendor: MINREV_DAS Expense Account: Use Vendor Expense Account

Employer Deduction: 2.1500 % Expense Account: 5532 ~ FRINGE BENEFITS

Government Group: Used In Tax Calculation as: None



CSST (Quebec)

Deduction: CSST Active

Language Description

English: CSST

French: CSST

System Function:

Type: Withholding Union: No

Display Order: 25

Tax level:

Annual Maximum: 0.00 Annual Exemption: 0.00 Annual Calculation: 76500.00

Employee Deduction: 0.0000 %

Vendor: MINREV_DAS Expense Account: Use Vendor Expense Account

Employer Deduction: 0.5000 % Expense Account: 5532 ~ FRINGE BENEFITS

Government Group:

Used In Tax Calculation as: None

Note: A callout box "Enter your rate here" points to the Employee Deduction field. Another callout box "Enter your rate here" points to the Employer Deduction field.

WSIB (Ontario)

Deduction: WSIB Active

Language Description

English: ONTARIO WORKPLACE SAFETY AND INS

French: CSPAAAT

System Function:

Type: Withholding Union: No

Display Order: 25

Tax level:

Annual Maximum: 0.00 Annual Exemption: 0.00 Annual Calculation: 92600.00

Employee Deduction: 0.0000 %

Vendor: MINREV_DAS Expense Account: Use Vendor Expense Account

Employer Deduction: 0.5900 % Expense Account: 5532 ~ FRINGE BENEFITS

Government Group:

Used In Tax Calculation as: None

Note: A callout box "enter your rate here" points to the Employee Deduction field. Another callout box "enter your rate here" points to the Employer Deduction field.



Federal Income Tax

Deduction: FEDTAX Active

Language **Description**

English: FEDERAL TAX

French: IMPÔT FEDERAL

System Function: PRFED1901

Type: Income Tax Union: No

Display Order: 10

Tax level:

Annual Maximum	Annual Exemption	Annual Calculation
0.00	0.00	0.00

Employee Deduction: 0.0000 \$

Vendor: RECGEN_DAS Expense Account: Use Vendor Expense Account

Quebec Income Tax

Deduction: QUETAX Active

Language **Description**

English: QUÉBEC TAX

French: IMPÔT QUÉBEC

System Function: PRQUE1901

Type: Income Tax Union: No

Display Order: 21

Tax level:

Annual Maximum	Annual Exemption	Annual Calculation
0.00	0.00	0.00

Employee Deduction: 0.0000 \$

Vendor: MINREV_DAS Expense Account: Use Vendor Expense Account



VRSP Quebec

Deduction	VRSP	Active	<input checked="" type="checkbox"/>
Language	Description		
English	QUEBEC VSRP		
French	QUEBEC VSRP		
System Function			
Type	Remittance	Union	No
Display Order			
Tax level			
	Annual Maximum	Annual Exemption	Annual Calculation
	0.00	0.00	0.00
	Employee Deduction		
	3.0000	%	
Vendor	MINREV_DAS	Expense Account	Use Vendor Expense Account
Government Group		Used In Tax Calculation as	REGISTERED PENSION PLAN

A VRSP is only calculated on Regular hours and Salary. Overtime, bonuses, etc should be excluded.

It should be included in box 20 (RELEVE 1) and box D (T4).

This guide is only provided as an example as to how to update your payroll rates.

It is up to the user to insure that all rates are correct and entered properly.

RSA Software assumes no responsibility for incorrect/missing information as well as for any penalties/interest charged by government agencies.